



VILLAGE OF GLENCOE

FORMS & APPLICATIONS

675 Village Court, Glencoe, Illinois 60022
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www.villageofglencoe.org

Liquor License Application

This is a fillable PDF form. You may complete the form electronically and e-mail a saved copy to info@villageofglencoe.org or print and mail, fax or deliver the form to the department listed at the end of this form.

This application is made pursuant to the provisions of Chapter 4: Alcoholic Beverages of the Glencoe Village Code. See the appendix for a synopsis of license classifications, conditions and fees. The application must be completed in its entirety along with all requirements listed on the previous page. State liquor licenses can be obtained through the Illinois Liquor Control Commissioner at (312) 814-2206 or www.illinois.gov.

The undersigned hereby makes application for the issuance of a Village retailer's license for the sale of alcoholic liquor for the term beginning March 1 and ending February 28 the following year and hereby certifies to the following facts:

Section A: General Information

Applicant(s) Full Name(s): _____
(Give names of all owners of more than 5%.)

Business Name: _____

Doing Business As: _____

Business Phone: _____ Cell Phone: _____

E-mail Address: _____ Website: _____

Location of place of business for which license is sought:

(A) _____
(Exact address by street and number) (Zip Code)

(B) _____
(Full description of location, place or premises, specifying floor, room, etc.)

State principal kind of business (i.e. restaurant, salon, bar, etc.): _____

Does applicant own premises for which this license is sought? Yes No

Has applicant a lease on such premises covering the full period for which the license is sought? Yes No

Class of license applied for (See attached Appendix): _____

Is the location of applicant's business for which license is sought within 100 feet property line to property line from institutions of higher learning, or any school, hospital, home for aged or indigent persons, or 100 feet building to building from a church? Yes No

Is any law-enforcing public official, Village President, Village Board Trustee, Commissioner, or any president or member of a county board directly interested in the business for which this license is sought? Yes No

Is the applicant or any affiliate, associate, subsidiary, officer, director or other agent engaged in the manufacture of alcoholic liquors? Yes No

If yes, at what location or locations? _____

Is the applicant engaged in the business of an importing distributor or distributor of alcoholic liquors? Yes No

If yes, at what location or locations? _____

Will the business be conducted by a manager different than the owner(s)? Yes No

If yes, give name and residence address of such manager and complete Section X. This person is also required to sign the affidavit, provide a copy of a driver's license and complete a Background Investigation (release on page 5).

Full Name: _____

Address: _____

Do you hold any other current business licenses issued by the Village? Yes No

If yes, what type of license do you currently hold and what is the address of the licensed premises?

License Type: _____

Address: _____

Section B: Individual Applicant or Co-Partnership/Corporate/LLC Member/Club Applicant

This section must be filled out for ALL officers, directors, partners, agents, managers and shareholders (with the exception of publicly traded companies). Copy and attach additional pages as needed.

Applicant Name: _____ Date of Birth: _____

Home Address: _____
(Exact address by street and number) (State) (Zip Code)

Home Phone: _____ E-mail: _____

Place of birth: _____ Are you a United States citizen? Yes No

If a naturalized citizen, when naturalized? _____ Where naturalized? _____
(Month, Day, Year) (City, State)

Court in which (or law under which) naturalized? _____

Have you ever been convicted of any felony under any Federal or State law? Yes No

If yes, give date and state offense: _____

Have you ever been convicted of being the keeper of a house of ill fame; or of pandering or other crime or misdemeanor opposed to decency and morality? Yes No

Have you ever been convicted of a violation of a Federal or State liquor law? Yes No

If yes, give date and state offense: _____

Have you ever permitted an appearance bond forfeiture of any of the violations mentioned in (g)? Yes No

Have you made application for other similar license for premises other than described in this application?

Yes No *If yes, give date, location of premises and disposition of application:*

Has any license previously issued to you by State, Federal or local authorities been revoked, suspended or fined?

Yes No *If yes, state reasons therefore and date(s):*

Section C: Liquor License Application Affidavit

This page must be filled out for EACH on-premises officer, director, partner, agent, manager and shareholder.

STATE OF ILLINOIS)
COUNTY OF COOK)

- The applicant, and all directors, officers, partners, managers and shareholders thereof, have not received or borrowed money or anything else of value, and will not receive or borrow money or anything else of value or accept or receive credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days, or as otherwise permitted pursuant to the Liquor Control Act), directly or indirectly from any manufacturer, importing distributor or distributor of alcoholic liquor, or from any officer, manager, agent, representative, or family member thereof;
- The applicant has not been a party in any way, directly or indirectly, to any violation of the Liquor Control Act by a manufacturer, distributor or importing distributor;
- The applicant, and all directors, officers, partners, managers, and shareholders thereof, are not disqualified to receive a local liquor license by reason of any provision of this Chapter, the laws of this State, or the ordinances of the Village;
- The applicant will not violate any of the laws of the State of Illinois, or of the United States, or any ordinance of the Village in the conduct of the applicant's place of business, including, without limitation, the responsible alcohol service training requirements set forth in Section 4-21 of this Chapter;
- The applicant has paid all taxes due and owing to the Village as of the date of the application;
- The applicant may be held liable for any violation of this Chapter by an officer, director, manager, or employee of the applicant, as set forth in Section 4-44 of this Chapter;
- The issuance of a new or renewal local liquor license pursuant to this Chapter will not be deemed as vesting any right to the applicant, or to any partner, officer, director, manager, shareholder, agent, or employee thereof, of an additional local liquor license or to future local liquor licenses; and
- If the applicant is a club, no member, officer, agent, or employee of the applicant is paid or directly or indirectly receives, in the form of salary or other compensation, any profits from the distribution or sale of alcoholic liquor to the club or the members of the club or its guests, beyond the amount of such salary as may be fixed and voted at any annual meeting by the members or by its board of directors or other governing body out of the general revenue of the club

Subscribed and Sworn to before me this day of

_____, 20 _____

Signature of Applicant

Section D: Liquor License Application Background Investigation Authorization and Release

Please read carefully before signing.

This page must be filled out for EACH on-premises officer, director, partner, agent, manager and shareholder and brought in person to Glencoe Public Safety, 325 Hazel Avenue, Glencoe IL 60022 with the applicant with a government issued photo ID to be fingerprinted. A \$50 fee must also be paid at the time of fingerprinting.

Pursuant to Sections 4-4 and 4-7 of the Glencoe Municipal Code, I hereby consent to providing my fingerprints in consideration of my Village of Glencoe (hereinafter referred to as the "Village") liquor license application (hereinafter referred to as the "Application") or renewal thereof.

By applying for a Village liquor license, I hereby authorize any person to disclose, and the Village to investigate, all information pertaining to my background, qualifications and any other matter relevant to my Application.

I hereby waive any and all claims against the Village and hereby agree to indemnify and hold harmless the Village and its elected and appointed officials, boards, commissioners, attorneys, employees and agents from any and all claims resulting from or arising out of, or alleged to result from or arise out of, the aforesaid activities.

Name of Applicant: _____

Date of Birth: _____ Social Security #: _____

Home Phone: _____ E-mail: _____

Business Name: _____

Signature: _____ Date: _____

The Village's collection, use and disclosure of Social Security numbers is conducted in accordance and compliance with the Illinois Identity Protection Act (5 ILCS 179/).

Please e-mail, mail, fax or deliver this form with any supporting material to:

Village Manager's Office
Village of Glencoe
675 Village Court
Glencoe, Illinois 60022

Phone: (847) 835-4114 | Fax: (847) 835-1785 | E-mail: info@villageofglencoe.org